

I-SHOU UNIVERSITY

Application Form for Using Drones on Campus

Date: (Y/M/D)

Reason for Using a Drone(s):	Unit:	
	Contact Person:	Tel.:
Period: From (Y) (M) (D) to (Y) (M) (D)		
Time: (please specify the start and end time)		
<p>※The period between 9 a.m. and 4 p.m. every day is open for using drones, except the period between 12 noon and 1 p.m.</p>		
<p>Location and Details: (Please provide the photo and the model of the drone(s), and specify the quantity of drones used, the operator(s), the locations for taking off and landing, and the route)</p>		
<p>※Notices</p> <ol style="list-style-type: none"> 1. Applicants should submit the application form to the Safety Section at least three days prior to the date of using a drone. 2. Applicants should specify the contact person, the subject and content of filming, the photo and the model of the drone(s), the quantity of drones used, the operator(s), locations for taking off and landing, the route, and the time. 3. The drone should fly no more than 120 meters above ground and within a visual range, and the distance between the drone and people, buildings, plants, and vehicles must be further than 30 meters. 4. When using the drone, applicants should comply with the Civil Aviation Act and other applicable laws, pay attention to the height, speed, and volume, and should not compete with others or jeopardize other people or stuff. Both the applicant and the operator should take full responsibility if any person or property is injured or damaged by the drone. 5. To protect personal privacy and comply with the Personal Information Protection Act, applicants are not allowed to have the drone fly along the route that is not approved. The video made by the drone should be deleted or the faces of people filmed should be pixelated if the video is not made upon the request of the University. Both the applicant and the operator should take full responsibility for any issue raised from the intrusion on personal privacy. 6. Please take this application form with you when using the drone for random inspection. 7. Please restore the site to its original state and take the garbage away. 		

Applying Unit		Unit-in-charge		
Applicant	Instructor/ Head of the Unit	Staffer-in-charge	Deputy Chief of Safety Section	Deputy Director of Labor Safety and Hygiene