

## Flowchart on How to Apply for Student Vehicle Pass

Responsibility	Steps	Document
	<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 150px;">START</div> <div style="text-align: center;">↓</div>	
Applicant	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 250px;">File an application online and print the Postal Giro Deposit Slip</div> <div style="text-align: center;">↓</div>	
Applicant	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 250px;">Go to the post office to pay the application fee</div> <div style="text-align: center;">↓</div>	Postal Giro Deposit Slip
Safety Section	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 250px;">Verify documents and certificates submitted by the applicant</div> <div style="text-align: center;">↓</div>	Student ID Card, Vehicle License, Driver's License, Postal Giro Deposit Receipt & Compulsory Liability Insurance Card
Safety Section	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 250px;">Issue a pass sticker</div> <div style="text-align: center;">↓</div>	
Safety Section	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 250px;">Keep the application form on file</div> <div style="text-align: center;">↓</div>	
	<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 150px;">END</div>	